



Implenia



PRIVACY QUICK GUIDE

VIDEO SURVEILLANCE (CCTV)

Video surveillance of construction sites, entrances, work yards, etc., must be carried out responsibly and in accordance with the statutory provisions. **The operation of a CCTV system to monitor individuals is generally prohibited.**

If you want to install a CCTV system, please contact your responsible Data Protection Team. We will be happy to support you with the legally compliant implementation! Please also note country-specific processes and regulations.

Together, we will look at the following points before installing a camera:



1. Purpose

The first step is to define the purpose(s) for which a camera is to be purchased and whether it is the appropriate means of achieving the objective.

Possible purpose(s) are:

- Security (theft and vandalism)
- Access monitoring
- Record construction progress
- Service as fulfilment of contract
- Logistics and organization of building supplies

Video surveillance may only be used for the specified purpose and must be proportionate (i.e., suitable and necessary).



2. Orientation

Surveillance of public property or third-party/private neighbouring properties is not permitted.

However, if orienting the camera is impossible in a particular case, don't hesitate to contact the Data Protection Team to clarify whether an exception applies.

In surveillance, the cameras must always be orientated so that the health, freedom of movement, or personal rights of persons are not impaired.



3. Storage and deletion

The recorded videos must generally be deleted within **24 - 72 hours**. Exceptions for data storage beyond this period must be agreed with the Data Protection Team on a case-by-case basis. Suppose a criminal offence is committed during the storage period; in that case, the video material may be secured and stored for longer for criminal prosecution. However, in the event of such an incident, the film or image material may only be handed over to the police or the public prosecutor's office after prior consultation with the Legal & Compliance Team.



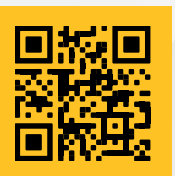
4. Access / Authorisation concept

Access to the video material must be restricted to a small number of people and may only be used by them for the specified purpose.



5. Information and contract

All data subjects must be informed about the video system with signposting and made aware of their rights. If necessary, we conclude a data processing agreement (DPA) with service providers, which must be prechecked regarding data protection. You also coordinate the content design (mandatory information) and placement of the signpost with the Data Protection Team, as this must be displayed correctly for the specific project.



Your contact for
video systems